



CANDIDATE HANDBOOK

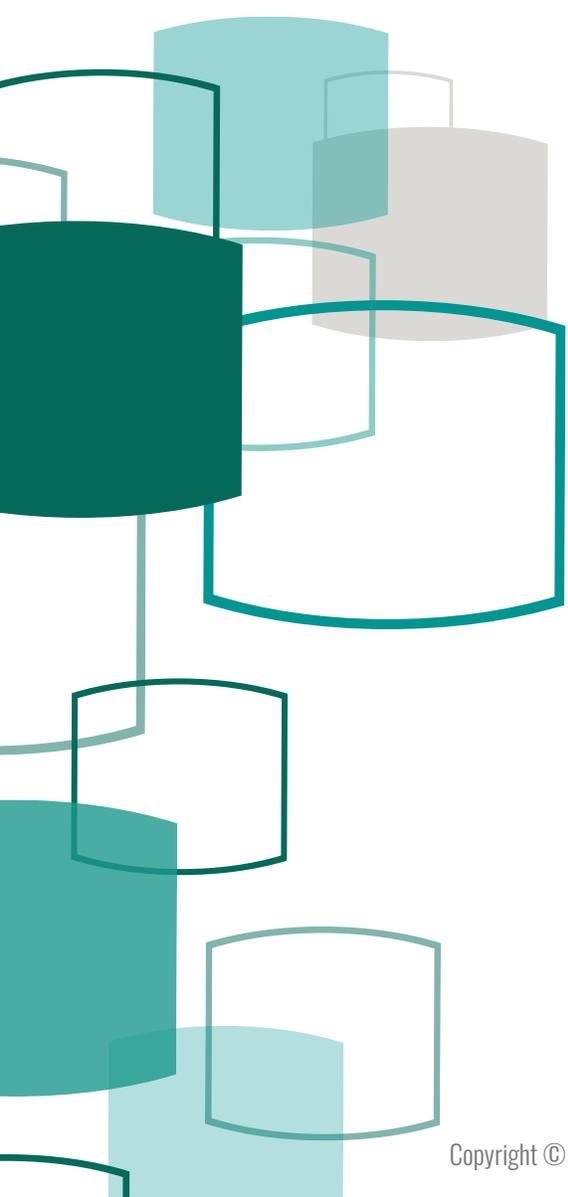
FOR THE ADVANCED CAMS-RISK MANAGEMENT
CERTIFICATION EXAMINATION





Why Earn **CAMS-RM** ?

Advanced CAMS-Risk Management is the advanced certification from ACAMS that attests to a professional's highly specialized knowledge in managing financial crime risk. The advanced certification helps organizations to verify that their global workforce is equipped with higher levels of specialized risk management expertise to evaluate and improve existing protocols and processes.

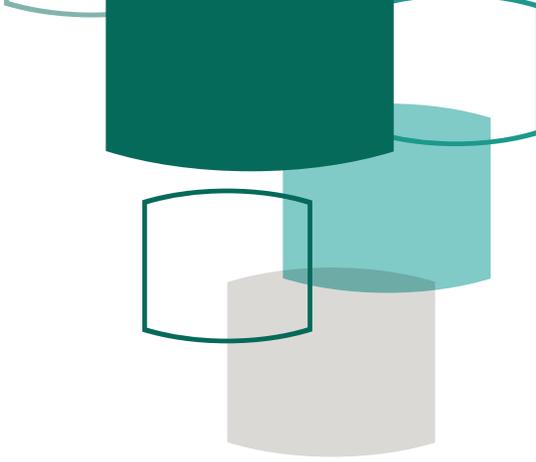


Certify Your Skillset in Risk Management

- **Advanced CAMS-Risk Management** is the first exam-based advanced certification from ACAMS, designed to advance the skills and verify the expertise of CAMS-certified individuals seeking to further their careers with a global credential in Risk Management. It addresses the needs of Financial Crime Risk Management professionals by providing a verifiable credential attesting to their skills and abilities in assessing, mitigating and managing financial crime risk.
- **Candidates to the Advanced CAMS-Risk Management** certification must be CAMS certified, and can obtain the Advanced CAMS-Risk Management credential by examination.

Topics tested in the examination:

- Risk Framework and Governance
- Risk Identification and Assessment
- Monitoring, Controls and Mitigation
- Communications and Training



ADVANCED CAMS-RM PREPARATION AND SUPPORT

The Advanced CAMS-Risk Management examination requires thorough preparation. But, we're with you every step of the way. Our certification program equips you with everything you need to properly prepare for the exam.

Advanced CAMS-RM Study Guide

The Advanced CAMS-RM Study guide is your main reference material and content source for preparing for the rigors of the Advanced CAMS-RM examination.

Advanced CAMS-RM Virtual Classroom

Candidates who need extra guidance and study structure may choose to enroll in the Advanced CAMS-RM Virtual Classroom. The Advanced CAMS-RM Virtual Class provides a structured learning environment to candidates by dividing the study materials into six, 2-hour classes that meet once a week with an expert instructor by way of a live web-based interactive classroom. The Advanced CAMS-RM Virtual Classroom option sets candidates up for success through weekly homework assignments and required readings.

Visit www.acams.org to find out when the next class is in session.



ABOUT ADVANCED CAMS-RISK MANAGEMENT CERTIFICATION

About this Handbook

This handbook provides information that you will need to register for the Advanced CAMS-RM examination including eligibility requirements, policies, an exam blueprint and application. It also includes the Advanced CAMS-RM recertification policies so that you can keep your Advanced CAMS-RM certification active and up to date.

How to Get Started

Step 1: Fill out your application online.

Step 2: Choose your membership and Advanced CAMS-RM certification package.

Step 3: Submit your payment, application and supporting documents.

Step 4: Upon payment, we will provide you with access to the ACAMS LMS where you will find all your preparation material.

Step 5: Once your application is approved and your membership and certification payment is complete, you will receive an email from ACAMS to schedule your exam.

Advanced CAMS-RM Eligibility Requirements and ACAMS Membership

Candidates wishing to sit for the Advanced CAMS-RM examination must have:

- Active ACAMS membership
- CAMS certification

Candidates who pass the Advanced CAMS-RM examination and wish to use and display the Advanced CAMS-RM credential must have an active ACAMS membership.

Statement of Nondiscrimination

ACAMS does not discriminate among candidates based on age, gender, race, color, religion, national origin, disability or marital status.

Examination Fee

Advanced CAMS-RM Package with Virtual Classroom Option:

Private sector	US\$2,480
Public sector*	US\$1,980

Standard Advanced CAMS-RM Package (without Virtual Classroom):

Private sector	US\$1,995
Public sector*	US\$1,495

*For individuals who work for the government.

How to Apply

Complete your online application and submit payment.

Payment may be made by credit card, personal check, cashier's check, money order or wire transfer (wire transfers must include identifying information). Checks should be made payable to ACAMS. Prices are subject to change. Declined credit cards and/or returned checks are subject to a US\$25 penalty.

ACAMS

PO Box 74007578
Chicago, IL 60674-7578

Please submit your questions via our [Contact Us](#) page online.

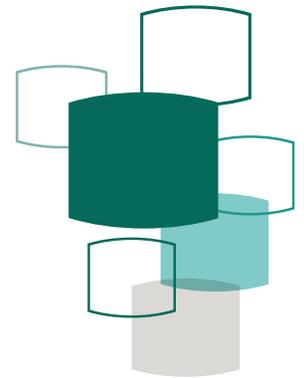
Background Verification Check

ACAMS reserves the right to conduct a background check, including a criminal records check, on all people wishing to take the Advanced CAMS-RM examination. Candidates may be required

to fill out a Background Verification Authorization Form.

Candidates will receive correspondence from ACAMS regarding the status of their application in the event ACAMS performs a background check.

Please be advised that for the integrity of our association and its mission, in the event an individual is subject to a background check and does not pass, that individual will not be allowed to take the Advanced CAMS-RM examination.



About ACAMS

Founded in 2001, the Association of Certified Anti-Money Laundering Specialists® (ACAMS) is the premier membership organization devoted to professionals in the anti-money laundering field. The mission of ACAMS is to advance the professional knowledge, skills and experience of those dedicated to the detection and prevention of money laundering and other financial crimes around the world.

The CAMS examination is an internationally recognized examination that rigorously tests for aptitude and expertise in anti-money laundering detection, prevention and enforcement. Each person who passes the exam becomes a Certified Anti-Money Laundering Specialist® (CAMS), a designation that denotes one as an authority in the AML field.

ADVANCED CAMS-RM EXAMINATION

Taking the Advanced CAMS-RM Examination

The Advanced CAMS-RM examination consists of 100 multiple choice, multiple selection, matching and scenario questions. Some of these items are unscored. The unscored items are included on the exam to gather statistical information. These items are not identified on the exam and do not affect your score. To obtain the Advanced CAMS-RM credential, candidates must answer a minimum of 65% of the scored questions correctly. All candidates have 175 minutes to complete the exam.

There is no penalty for guessing. Avoid leaving any questions unanswered to maximize your chances of passing. For review questions, please refer to the Advanced CAMS-RM Study Guide.

Disclaimer: The review questions contained in the study guide are not meant to indicate the exact style or difficulty level of the actual Advanced CAMS-RM examination questions. They are designed to help candidates review the content of the study guide.

Advanced CAMS-RM Examination Blueprint

The Advanced CAMS-RM examination consists of four domains. Below you will find the test objectives for each of the domains as well as the overall percentage weight of each domain.

I. RISK FRAMEWORK AND GOVERNANCE

- | | | | |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1 | International policies and procedures | 1.8 | How jurisdiction-based regulations (e.g., FinCEN, EU) impact institutional risk |
| 1.2 | Governing documents and their relation to international guidance, laws, and regulations | 1.9 | How jurisdictional risk assessments impact the enterprise-wide risk assessment |
| 1.3 | International Standards for data sharing, data protection, privacy, and relevant jurisdictional legislation | 1.10 | Varying risk management strategies (e.g., accept, avoid, treat, control) |
| 1.4 | Key national and international financial crime regulations as they apply to a risk assessment, as well as the extraterritorial reach of those regulations | 1.11 | Need for model validation, how to implement model risk validation, and how to manage data |
| 1.5 | Risk management components (e.g., risk-based approach, risk appetite, control effectiveness, regulatory and business risk, mitigating factors, residual risk) | 1.12 | Issue management (e.g., logs or databases), including knowledge of the incident management process (e.g., maintaining event and loss database) |
| 1.6 | How risk appetite drives client and product portfolio and associated risk mitigation | 1.13 | Elements of an effective program management feedback loop |
| 1.7 | How the results of risk assessments affect the management of financial crime programs (e.g., transaction monitoring typologies) | 1.14 | Importance of company culture of compliance (e.g., code of ethics, code of conduct, tone from the top) |

II. RISK IDENTIFICATION AND ASSESSMENT

- | | | | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------------------------------------------------------------------------------|
| 2.1 | Common risk areas | 2.4 | Key concepts related to bribery and corruption (e.g., active and passive bribery, facilitation payments) |
| 2.2 | Relationship among financial crimes and of financial crime methodologies/typologies and how they impact the risk assessment process | 2.5 | Inherent risk indicators related to clients, products and services, delivery channels, and geographies |
| 2.3 | How risk differs across compliance programs (e.g., anti-bribery and corruption, sanctions, fraud, AML) | 2.6 | Basic concepts and trends of terrorist financing including funding, risks, and red flags |

ADVANCED CAMS-RM EXAMINATION

II. RISK IDENTIFICATION AND ASSESSMENT *(continued)*

- 2.7 How to assess layered risk (i.e., multiple risks associated with single account/transaction)
- 2.8 Different beneficial ownership structures (e.g., effective control via ownership, effective control without ownership, hybrid effective control)
- 2.9 Emerging risks (e.g., FinTech, cyber, cryptocurrency)
- 2.10 Information sharing opportunities (e.g. 314(b), financial crime working groups) and their impact on identifying emerging risks and financial crime trends
- 2.11 How the customer risk score is calculated
- 2.12 Risks associated with taking punitive action/enforcement
- 2.13 How regulatory and independent reviews (e.g., enterprise-wide AML regulatory exams, control assessments, audit reports) impact risk assessments
- 2.14 How a merger and acquisition affects a financial crime compliance program, including relevant data points, metrics, program information, and due diligence that should be conducted prior, during, and after a M&A

III. MONITORING, CONTROL, AND MITIGATION

- 3.1 Internal controls (e.g., group-wide, local, process-embedded, and manual controls) based on risk assessment
- 3.2 Impact of financial crimes on the risk framework
- 3.3 How to detect and use preventative internal controls to manage financial crime risk (i.e., mitigate risk of customers, products, and jurisdictions)
- 3.4 Emerging technologies (e.g., artificial intelligence, machine learning, robotics) and how they can be applied to monitor, control, and mitigate financial crime risk
- 3.5 How to measure the effectiveness of know your customer, customer due diligence, and enhanced due diligence research
- 3.6 How media screenings influence risk ratings and when to conduct ongoing due diligence and monitoring (e.g., customer screening, transaction monitoring, periodic reviews, event driven reviews) based on risk
- 3.7 Controls for complex products (e.g., payment intermediaries, foreign correspondent banking, private banking, mobile banking)
- 3.8 Documentation to evidence legitimate transactions regarding high-risk products
- 3.9 How to incorporate your risk assessment into your transaction monitoring tool(s)
- 3.10 Drivers of relevant metrics (i.e., what influences the metrics) and how relevant metrics (e.g., KPIs, KRIs, etc.) relate to risk management and their appropriate use in reporting
- 3.11 Process for evaluating the integrity of relevant data (e.g., data sources, completeness) and how to interpret the data for risk purposes
- 3.12 Methods of incorporating analytics into risk management

IV. COMMUNICATION AND TRAINING

- 4.1 How to evaluate the effectiveness and communication of the training program
- 4.2 Assurance, incorporating regulatory exams and testing programs, and how they drive training requirements and changes to the program
- 4.3 Communication techniques appropriate for company leadership and other stakeholders

WHAT YOU NEED BEFORE THE EXAM WITH PEARSON VUE

Requests for Special Examination Accommodations

ACAMS® is committed to providing reasonable accommodations to the extent practicable with documented disabilities as defined by local, applicable law. Our intent is to ensure that everyone who makes a request for accommodations is advised of the accommodation process as promptly as possible.

If you have a disability as defined under local, applicable law, please contact accommodations@acams.org to request special accommodations. The corresponding department will contact you with further information.

Reschedule/Cancellation Policy Regarding Your Exam Date

Refunds will not be granted to individuals requesting to withdraw from an exam after registering. You can reschedule or cancel on the web up to 72 hours before the exam at no charge. You can also reschedule or cancel via the Pearson VUE call center (+1 866-389-8339) up to 72 hours before the exam for a fee of US\$20.

If you cancel or reschedule an exam within 24 to 72 hours of your scheduled time, there will be a fee of US\$100 collected by Pearson VUE. There is an additional fee for scheduling an exam by phone rather than by using the online system. Pearson VUE call centers will answer questions for assisting with online scheduling free of charge. However, if the exam is scheduled on the phone, there will be a US\$20 fee collected by Pearson VUE.

If you cancel your exam within 24 hours or do not show up for your scheduled appointment, you will need to contact ACAMS and you will be charged for a new authorization (US\$299 private sector/ US\$199 public sector).

Examination Day

Plan to arrive 30 minutes before the scheduled appointment to allow time for check-in. Candidates who are late may not be allowed to test.

Identification

Bring with you two forms of current and valid government-issued identification bearing a photograph and a signature. The name on the identification must match the name used for registration.

Identification (ID) Requirements:

- The first and last name that the candidate uses to register must match exactly the first and last name on both of the IDs that are presented on test day.
- All IDs required must be issued by the country/region in which the candidate is testing. If the candidate does not have a qualifying primary ID issued from the country/region they are testing in, an International Travel Passport from their country/region of citizenship is required, along with a secondary ID.
- Candidate is required to present two forms of original (no photo copies or digital IDs), valid (unexpired) IDs; one form as a primary ID (government issued with name, recent recognizable photo, and signature) and one form as a secondary ID (with at least a name and signature, or name and recent recognizable photo).

Additional ID Allowances:

- Expired forms of ID are not acceptable unless accompanied by valid renewal papers.
- For candidates testing in Japan, please click on the [link](#) for Japan ID policy.
- If a government issued ID is missing a visible signature (or has an embedded signature), the candidate is allowed to test as long as the other requirements for primary and secondary IDs are met.
- If you have any questions about the ID you are required to bring with you to the testing center for admittance for your exam, please contact Pearson VUE customer service at www.pearsonvue.com/contact. Any candidate exceptions to the ID policy must be pre-approved by the Pearson VUE customer service center at least three business days before the scheduled exam appointment.

Items Not Permitted

- No personal items, including but not limited to mobile phones, hand-held computers/personal digital assistants (PDAs) or other electronic devices, pagers, watches, wallets, purses, firearms or other weapons, hats (and other non-religious head coverings), bags, coats, jackets, eyeglass cases, pens, or pencils, are allowed in the testing room.
- No barrettes or hair clips that are larger than 1/4 inch (1/2 centimeter) wide and headbands or hairbands that are larger than 1/2 inch (1 centimeter) wide are allowed in the testing room. No jewelry that is removable and larger than 1/4 inch (1/2 centimeter) wide is allowed in the testing room.
- No books and/or notes are allowed in the testing room unless authorized by the test program sponsor for your use during the test.

You must store all personal items in a secure area as indicated by the test administrator or return them to your vehicle. If you refuse to store your personal items, you will be unable to test, and you will lose your test fee. All electronic devices must be turned off before storing them in the designated secure area.

Examination Procedures and Code of Conduct

Additional time will not be allowed. There are no scheduled breaks. Candidates must have the permission of the test center proctor to leave the testing room.

No questions concerning the content of the exam may be asked during the testing period. It is the responsibility of each candidate to read the directions given on the computer and listen carefully to the instructions given by the proctor.

The proctor reserves the right to dismiss a candidate from the examination for any of the following reasons:

1. If the candidate's admission to the exam is unauthorized.
2. If a candidate creates a disturbance, is abusive or is otherwise uncooperative.

WHAT YOU NEED BEFORE THE EXAM WITH PEARSON VUE

3. If a candidate gives or receives help or is suspected of doing so.
4. If a candidate attempts to remove examination materials or notes from the testing room.
5. If a candidate is discovered in possession of an electronic communication or recording device.

Examination Integrity/ Professional Dishonesty

The examination performance of all candidates is monitored and may be analyzed statistically for purposes of detecting and verifying any form of cheating. Candidates are also advised that they cannot disclose Exam Materials, including questions or answers. This includes discussing the content of the exam with anyone, recording, copying, or disclosing any exam question or answer, in whole or in part, directly or indirectly, in any form or by any means whatsoever (this includes "chat rooms", message boards, forums, etc.) If it is determined that a score has questionable validity, after appropriate review, the score will be marked as invalid and the candidate may be barred from retesting indefinitely or for a period as determined by ACAMS.

Integrity of the Examination

ACAMS has taken strict security measures to ensure the integrity of the Advanced CAMS-RM examination. These security measures include:

Proctors—There will be examination proctors present before, during, and after the examination to ensure that all rules and regulations are followed.

Video Cameras—There are high-tech video cameras surrounding the examination site of every testing center to ensure that no assistance is given during the examination.

Audio—There is a live audio recording of each examination session at every testing center to ensure that no assistance is given during the examination.

Center Problem Reporting

If there are any irregularities during the examination process, the proctor at each testing center will fill out a Center Problem Report which records the exact details of the irregular incident.

Inclement Weather

In the event of inclement weather or unforeseen emergencies on the day of an exam, ACAMS will determine whether circumstances warrant cancellation and subsequent rescheduling of an exam. Every attempt will be made to administer all exams as scheduled. However, should an exam be canceled at a test center, all scheduled candidates will be contacted and receive notification regarding a rescheduled date or reapplication instructions.

Confidentiality

Candidates receive their exam results immediately (pass or fail) at the conclusion of the test. This information is only released to the candidate at the testing center. Results will not be given over the telephone, by facsimile, or electronic mail. When an organization pays for an individual's examination, the organization may request ACAMS to release the result to the organization. If a candidate does not want this information to be released to the organization, then the candidate must notify ACAMS in writing.

ACAMS posts a list of certified members on www.acams.org.

Retaking the Examination

If a candidate does not pass, they will have the opportunity to retake the examination based on the following retake policy:

- Candidates who do not pass the exam on their first attempt can retake it after 30 days.
- Candidates who do not pass the exam on their second attempt can retake it after 60 days.

- Candidates who do not pass the exam on their third or more attempt can retake it after 90 days.

A candidate who applies for re-examination after one year following their original application must pay the full examination fee.

To schedule a re-take, the candidate must:

1. Request an invoice through the [Contact Us](#) page online.
2. Pay the examination fee for their new Authorization to Test.
 - a) US\$299 for Private members
 - b) US\$199 for Public members
3. Reschedule their exam through the test delivery website.

Appeals

ACAMS provides an appeal mechanism for challenging denial of admission to the exam or revocation of the certification. It is the responsibility of the individual to initiate the appeal process by written request to ACAMS within 30 days of the circumstance leading to the appeal.

Please note: Failure of the exam does not constitute grounds for a review and appeal.

Data and Privacy Policies

To read through Pearson VUE's data and privacy policies please visit pearsonvue.com/Legal/Privacy-and-cookies-policy.aspx.

Pearson VUE Demo

If you would like a preview of the Pearson VUE computer-based testing platform, [click here](#) to launch the demo. It includes information about question types and the user interface so that you can become familiar with it prior to taking your exam.

ADVANCED CAMS-RM RECERTIFICATION POLICIES

The purpose of the Advanced CAMS-RM recertification process is to ensure that Certified Anti-Money Laundering Specialists continue to maintain and enhance their anti-money laundering expertise. Therefore, Advanced CAMS-RM professionals are required to earn continuing education credits through training, education and other professional development activities as outlined below.

Recertification Requirements

In order to recertify the Advanced CAMS-RM credential, you must meet the following requirements:

1. Maintain an active ACAMS membership
2. Meet the Continuing Education credit requirements
3. Submit an online application with the appropriate renewal fees

Continuing Education Credit Requirements

- A total of 45 continuing education credits must be accumulated within a three-year cycle. Please note that membership and work experience will not count towards these credit requirements.
- A minimum of fifteen (15) of the total credits must be earned from ACAMS training events. Please note that this means that CAMS credits earned from other providers will not count towards the 15 credits of required ACAMS-provided training.
- Applicants will not be granted continuing education credits for activities completed prior to obtaining their Advanced CAMS-RM credential or their most recent recertification.
- Additional credits earned past the required 45 cannot be rolled over to the following cycle.
- The deadline for earning continuing education credits is December 15 of the year of your recertification.

Accredited Courses

ACAMS will not accept credits towards recertification from non-ACAMS accredited activities. A full list of accredited courses can be found on the ACAMS site <http://www.acams.org/cams-accreditation/>.

Deadline for Advanced CAMS-RM Recertification

Recertification applicants are required to submit both a completed Advanced CAMS-RM Recertification Application and the associated fees postmarked no later than December 15 of the third year after receiving their initial certification or their most recent recertification. A late fee of US\$50 will be applied to all applicants who miss the December 15 deadline and will be accepted for only 90 days after the deadline.

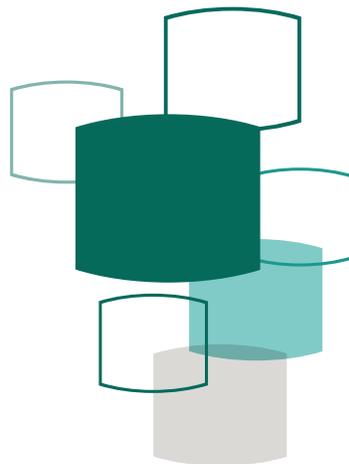
Documentation

Applicants do not need to include supporting documentation along with the recertification application; however, they are advised to retain original copies of their supporting documents in their files in the event that ACAMS should find it necessary to audit their records.

Recertification Audit

The ACAMS audit process has been created to ensure ACAMS certified individuals have complied with their recertification requirements.

Audits are performed for every recertifying class. ACAMS will notify selected audit candidates advising them of the processes.



Recertification Fees

Recertification Fees		
Early Application	US\$200	Application and fee must be postmarked no later than October 1 .
Regular Application	US\$250	Application and fee must be postmarked no later than December 15 .
Late Application	US\$300	Application and fee must be postmarked no later than March 31 .

ACAMS will not accept late recertification applications postmarked after March 31. Checks, credit cards and wire-transfers are acceptable forms of payment.

Loss of Certification

- Those who fail to recertify by the late application deadline of March 31 will have their certification revoked.
- Those who fail to maintain an ACAMS membership will have their certification revoked.
- Advanced CAMS-RM professionals who lapse in their recertification may recertify only by successfully retaking and passing the Advanced CAMS-RM examination.

Membership Status

Recertification applicants must maintain an active ACAMS membership over the 3-year period in order to recertify.

Recertification Fee

Fees must be submitted by the deadlines indicated and are non-refundable. Recertification fees are subject to change without notice. Applicants who submit applications with the inappropriate payment amount will be invoiced the difference and will remain unprocessed until the amount is paid in full. Fees can be paid by credit card, wire transfer or by check made payable to ACAMS. Please do not send cash. The applicant's name and company must appear on all payments made by check or wire.

ADVANCED CAMS-RM RECERTIFICATION POLICIES

Recertification Cycle

The recertification cycle is the three-year period from the time an individual receives their certification or from the date of their most recent recertification.

Application

Please complete the online application. Allow 5-7 business days from the time ACAMS receives your application for review and notification. Applications submitted near a deadline (e.g., October 1, December 15, or March 31) may take longer to review due to the higher volume of recertification applications received.

Late Application Policy

After the Late Application deadline of March 31, a member must take the Advanced CAMS-RM examination to obtain the Advanced CAMS-RM designation. Exceptions will only be considered if they are due to a documented extenuating circumstance as described below under the section labeled "Extensions."

Extensions

Occasionally, extenuating circumstances—such as prolonged unemployment or serious illness of the applicant or a close family member (e.g. spouse or child)—may prevent an individual from meeting the required credits of continuing education over a three-year period. One-year extensions of the recertification deadline can be requested in such circumstances. The extension can be used only once during a member's recertification career and must be approved at least three months prior to the first recertification deadline (October 1). The fee to request an extension is US\$100. Members may also choose to recertify by examination on or before their recertification deadline. Examples of who may be eligible for an extension:

1. Members who have been out of work for at least one year of the three-year recertification cycle due to being laid off or child birth/childcare.

2. Members who have spent a significant amount of time caring for a seriously ill family member or who have suffered serious illness themselves.
3. Members who are being deployed to active duty in one of the armed forces for at least a one-year assignment.

If the extension is approved, the recertification expiration date will be extended for one year allowing enough time to accumulate the necessary continuing education credits. At the end of that period, members will be required to submit a completed recertification application form demonstrating that they have successfully met the continuing education requirements. The full recertification application fee is also due at that time. Upon successful recertification, the new three-year recertification cycle will begin at the end of the extension period.

To request an extension, the following documents must be submitted at least three months prior to the first recertification deadline (October 1):

1. A written request for extension providing a description of the extenuating circumstance should be sent to certification@acams.org.
2. Documentation of the extenuating circumstance. This may include a letter from a physician, notice of termination or receipt of unemployment benefits.
3. The extension fee of US\$100.
4. A completed recertification application demonstrating the efforts made to meet the recertification requirements.

Extension Non-Eligibility

Members who have not accrued the required recertification credits by their deadline date or have lapsed a recertification cycle are not eligible for an extension.

Lapsed Certifications

Members who do not submit an application within three months after their recertification deadline (March 31) will be considered no longer certified and must immediately cease using the Advanced CAMS-RM designation. To become certified the candidate must purchase the Advanced CAMS-RM certification package and retake the exam.

Recertification by Examination

Those who opt to recertify by examination must submit a written request with payment by the Regular Application deadline (December 15). The cost to retake the exam is US\$299. This fee is subject to change without notice. Applicants who submit their paperwork without the appropriate payment amount will be invoiced the difference and will remain unprocessed until the amount is paid in full. Fees can be paid by credit card, wire transfer, or by check made payable to ACAMS. Please do not send cash. The applicant's name and company must appear on all payments made by check. This fee is non-refundable.

Applicants do not need to submit a new examination form for this option.

Reminders and Application Submission

Members should keep track of their recertification cycles and submit a completed application on or before their recertification deadline. As a professional courtesy, ACAMS will send at least two reminder e-mails to all members before the end of their recertification cycles: one approximately six months before the expiration date and the other approximately three months before the recertification deadline. **ACAMS will send the reminders to the e-mail address on file; therefore, it is important to make sure you notify ACAMS of any changes.** Recertification cycles and submission requirements will not be changed because a member did not receive reminders that were sent to the address on file.

ADVANCED CAMS-RM RECERTIFICATION WORKSHEET

Recertification Activities

A total of forty-five (45) Continuing Education Credits must be earned within a three-year cycle from the year of certification. Members are required to earn fifteen (15) of the total credits from attending ACAMS training events. Please refer to table below for guidance on applicable continuing education.

1. ACAMS Educational Courses, Programs and Seminars (Minimum of 15)	Credits	Limit
1.1 Attendance at a conference, workshop, seminar, webinar, symposium, educational and/or training session about money laundering control and/or related topics* hosted by ACAMS	1/hour	Unlimited
2. Educational Courses, Programs and Seminars	Credits	Limit
2.1 Attendance at a conference, workshop, seminar, webinar, symposium, educational and/or training session about money laundering control and/or related topics*	1/hour	Unlimited
2.2 Completion of a compliance school offered by an accredited college, university or your country's Bankers Association or equivalent	6 each	12/cycle
2.3 Obtaining other professional certifications and/or licenses within the three-year recertification cycle (includes CPA, CFE, MICA, CPP, CRCM, or similar credentials)	4 each	4/cycle
3. Instruction, Speeches and Other Presentations	Credits	Limit
3.1 Instructor, speaker, panelist or moderator at a conference, workshop, seminar, symposium, educational and/or training session on the subject of money laundering control and/or related topics*	3 each	Unlimited
3.2 Principal instructor or speaker for a course at an accredited college or university on the subject of money laundering control and/or related topics*	6 each	12/cycle
4. Authorship of a Published Work	Credits	Limit
4.1 Authorship of a published book on the subject of money laundering control and/or related topics*	8 each	Unlimited
4.2 Contribution to a published book on the subject of money laundering control and/or related topics*	3 each	Unlimited
4.3 Authorship of a published article or booklet on the subject of money laundering control and/or related topics*	3 each	Unlimited
5. Volunteer Service	Credits	Limit
5.1 Active member of the ACAMS Advisory Board or an ACAMS Chapter Executive Board (criteria for active participation will be set forth and evaluated by each board or committee)	4/year	12/cycle
5.2 Member of an Executive Committee, Board of Directors or Advisory Board of a professional association that directly contributes to the development and continuing education of the CAMS professional	4/year	12/cycle
5.3 Service on a host committee for an annual or major conference on the subject of money laundering control and/or related topics*	3/post	9/cycle
5.4 Delegate to an international body (i.e. FATF, CFATF, etc.) whose mission relates to the subject of money laundering control and/or related topics*	5/post	10/cycle
6. Other Accomplishments	Credits	Limit
6.1 Testimony in a court as an expert witness on money laundering control and/or related topics*	4/case	8/cycle
6.2 Special activities related to the topic of money laundering control or related subjects* (acceptance and credit assessment is at the discretion of ACAMS)	1-6/activity	6/cycle
Total Credits Earned	Grand Total	

* Examples include fraud prevention, risk management, regulatory compliance, terrorist finance control, security, technology (as it relates to any of the aforementioned topics), and/or other related subjects. The credits awarded for activities under this matrix are subject to change without notice.



ACAMS

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